



Job Title: Parliamentary Officer

Location: Farringdon and Westminster

Hours: Part Time – 3 days a week

Salary: £33,000 (pro-rata)

About Justice for Colombia:

JFC was set up in 2002 by the British trade union movement to highlight and campaign against the human rights crisis in Colombia and support Colombian civil society in its struggle for human rights, labour rights, peace and social justice. All JFC work is carried out in response to the demands of our partners in Colombia.

JFC promotes links of solidarity between British and Irish trade unions and organisations in Colombia and gives a political voice internationally to Colombian civil society through our work in the British, Scottish, Irish and EU Parliaments.

JFC focuses its work on numerous campaigns depending on the needs of our Colombian partners. These include campaigns to protect social activists, stop abuses against trade unionists and build support for peace. We also facilitate funding for projects on the ground to directly support Colombian activists.

JFC has a team of staff based in London who manage the day-to-day activities. Our Governing Committee, which decides what campaigns and projects we will prioritise, is made up of prominent trade union leaders and labour lawyers. JFC also works closely with Parliamentary Friends of Colombia, a multi-party group of over sixty MPs.

About the Role:

Reporting to the JFC Director, the role-holder will lead Justice for Colombia's parliamentary work and have responsibility for maximising overall advocacy opportunities. This will include (but is not limited to) work in the UK Parliament through the MPs of the Parliamentary Friends of Colombia Group and will also include work in Scotland with MSPs, in Wales with AMs and in Ireland. There may also be activities within the European Union.



Responsibilities: (This list is not exhaustive)

- Keep up to date and fully informed on Colombia news and JFC campaigns
 - Maintain regular contact with members of the Group and recruit new members to the Group
 - Maintain and build support for political advocacy in Ireland
 - Support the Group members and other political supporters through preparing questions, briefings and speeches for parliamentary business and events
 - Attend Foreign and Commonwealth Office meetings as required
 - Assist in organising JFC involvement in Labour Party Conference and other political events to include securing attendance of relevant politicians
 - Arrange meetings, coordinate signatures for statements and letters and attendance at JFC events
 - General advocacy as required
 - Building new opportunities for political advocacy
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Person Specification:

Essential

- Experience of UK Parliamentary procedure
- Knowledge of advocacy opportunities within the UK Parliament
- Strong communication skills with confidence to establish new relationships
- Strong writing skills
- Experience of successful political advocacy

Desirable

- Spanish speaking/writing skills is highly desirable
- Knowledge of the UK trade union movement
- Experience of running successful campaigns
- Knowledge of Colombian politics and/or human rights issues
- Experience of Irish Parliamentary procedure
- Knowledge of Irish politics and/or Irish trade union movement
- Knowledge and/or experience of European Union parliamentary procedure and advocacy

Additional Information:

- This engagement is a contract for services and you will be required to invoice monthly and be responsible for tax on a self-employed basis
- To apply please send a CV and Cover Letter (maximum 2 pages) to hasan@justiceforcolombia.org – closing date for applications is 12 July 2020*

** This was extended by one week from 5 July due to an administrative error in advertising the post*